



14015 62nd Avenue NW Gig Harbor, WA 98332  
253 530.1000 253 530.1010 fax www.psd401.net

## GIFT/DONATION USED FOR FACILITY OR GROUNDS IMPROVEMENTS

Submit form to the Chief Financial Officer at the District Office.

Any donation that will fund improvements or installations to district property must be approved by the building principal, the maintenance department and the district office.

Date: \_\_\_\_\_

### DONOR INFORMATION:

Name of Donor: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

The donor hereby gives \_\_\_\_\_ the following Gift/Donation:  
NAME OF SCHOOL OR DEPARTMENT

Amount of Gift: \$ \_\_\_\_\_  
OR

Estimated Value of Donation: \$ \_\_\_\_\_

Detailed description of how donation will be used. Additional information may be attached to form: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Peninsula School District Approvals

Principal Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
Comments: \_\_\_\_\_

Maintenance Director Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
Comments: \_\_\_\_\_

District Administration Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
Comments: \_\_\_\_\_