



## Instruction – Series 2000

### High School Graduation Requirements – 2410

- A. The Board shall award a regular high school diploma to every student enrolled in the District who meets the requirements of graduation established by the District. Only one diploma shall be awarded with no distinctions being made between the various programs of instruction which may have been pursued.

#### Credit Requirements for Graduation by Cohort

Subject	Peninsula School District	Peninsula School District	Peninsula School District	PSD & State of WA	Recommended Courses for Colleges and Universities
	<u>Class of 2015</u>	<u>Class of 2016</u>	<u>Class of 2017 &amp; 2018</u>	<u>Class of 2019 &amp; Beyond</u>	
English	3.5 Credits	4.0 Credits	4.0 Credits	4.0 Credits	4.0 Credits
Math	3.0 Credits	3.0 Credits	3.0 Credits	3.0 Credits	4.0 Credits
Science	2.0 Credits <i>Includes: 1.0 Lab Science</i>	2.0 Credits <i>Includes: 1.0 Lab Science</i>	2.0 Credits <i>Includes: 1.0 Lab Science</i>	3.0 Credits <i>Includes: 2.0 Lab Sciences</i>	3.0 - 4.0 Credits
Social Studies	3.0 Credits <i>Includes: 1.0 U.S. History 1.0 World History 0.5 Civics 0.5 SS Elective WA. State History (usually taken in 7<sup>th</sup> grade and noted on transcript)</i>	3.0 Credits <i>Includes: 1.0 U.S. History 1.0 World History 0.5 Civics 0.5 SS Elective WA. State History (usually taken in 7<sup>th</sup> grade and noted on transcript)</i>	3.0 Credits <i>Includes: 1.0 U.S. History 1.0 World History 0.5 Civics 0.5 SS Elective WA. State History (usually taken in 7<sup>th</sup> grade and noted on transcript)</i>	3.0 Credits <i>Includes: 1.0 U.S. History 1.0 World History 0.5 Civics 0.5 SS Elective WA. State History (usually taken in 7<sup>th</sup> grade and noted on transcript)</i>	3.0 - 4.0 Credits
Visual or Performing Arts	1.0 Credit	1.0 Credits	1.0 Credits	2.0 Credits <i>*1.0 can be Personalized Pathway Requirement</i>	1.0 Credit
Health and Fitness	2.5 Credits <i>Includes: 0.5 Health</i>	2.5 Credits <i>Includes: 0.5 Health</i>	2.0 Credits <i>Includes: 0.5 Health</i>	2.0 Credits <i>Includes: 0.5 Health</i>	
Career and Technical Education CTE	1.5 Credits <i>Includes: 0.5 Technology 0.5 College, Career, &amp; Financial Exploration 0.5 CTE Elective</i>	1.5 Credits <i>Includes: 0.5 Technology 0.5 College, Career, &amp; Financial Exploration 0.5 CTE Elective</i>	1.0 Credits <i>Includes: 0.5 College, Career, &amp; Financial Exploration 0.5 CTE Elective</i>	1.0 Credits <i>Includes: 0.5 College, Career, &amp; Financial Exploration 0.5 CTE Elective</i>	
World Language or Personalized Pathway Requirement				2.0 Credits <i>*Both can be Personalized Pathway Requirement</i>	2.0 - 4.0 Credits
Electives	5.5 Credits	5.0 Credits	6.0 Credits	4.0 Credits	A.P./Honors Courses
<b>Total</b>	<b>22 Credits</b>	<b>22 Credits</b>	<b>22 Credits</b>	<b>24 Credits</b>	

*\*Personalized Pathway Requirements: Up to 3 credits chosen by a student, that are included in a student's High School and Beyond Plan, and that prepare the student to meet specific post-secondary career or education goals.*

A credit is defined as 150 hours of planned instructional activities excluding passing time. The Board shall approve additional graduation requirements as recommended by the Superintendent.

In addition to the minimum credit requirements, to earn a diploma each student must complete:

1. A High School and Beyond Plan: Within the first year of high school enrollment, each student shall develop a plan for satisfying the state and District's high school graduation requirements and for their first year after high school completion. The plan should be developed in collaboration with the student, parent and District staff. The plan should include how the student will satisfy the District's academic credit requirements, preparation for successfully completing the High School Proficiency Exam, and the student's goals for the year following graduation. Each student plan should be reviewed annually at the beginning of the school year to assess student progress, to adjust the plan, and to advise the student on steps necessary for successful completion of the plan;
2. Pass the reading and writing portions of the High School Proficiency Exam; and
3. Students in the Class of 2013 and beyond must pass the mathematics portion of the HSPE, an alternative assessment, or an end of course examination; and
4. Complete science requirements: Students in the class of 2013 and beyond must pass the science HSPE or an appropriate alternative.
5. Students, in the Class of 2013 and beyond, must complete mathematics courses in one of the following progressive sequences.
  - a. Algebra, Geometry, and Algebra II; or
  - b. Integrated Mathematics I, Integrated Mathematics II, and Integrated Mathematics III; or
  - c. Any combination of (a) and (b) in progressive sequence.

In lieu of a third credit of mathematics students may choose an alternative mathematics course, if the parent/guardian agrees that the third credit mathematics elective is supportive of the student's education and career goals. Before approval of the elective third mathematics credit a meeting will be held with the student, the parent/guardian and the school staff to discuss the student's High School and Beyond Plan and the mathematics requirements for post-secondary and career choices.

The District will obtain a signed consent from the parent for the student to enroll in the alternative third credit of mathematics. The consent form will confirm the meeting, that the parent understands the impact of the selection on the student's educational and employment options, and that the alternative is most appropriate for the needs of the student.

Students may also satisfy the mathematics requirements by earning equivalency based credit in career and technical education mathematics courses. Those credits must be recorded using the equivalent academic high school department designation.

A student will receive a certificate of academic achievement only if they earn the appropriate number of credits required by the District, complete the high school and beyond plan; and meet the reading, writing and math standards on the High School Proficiency Exam (HSPE) or an appropriate alternative assessment.

Students qualifying for special education services will earn a certificate of individual achievement as determined by their Individual Education Plan (IEP).

The Superintendent shall develop procedures for implementing this policy which include:

1. Determining the education plan process for identifying competencies.
2. Establishing the process for completion of the High School and Beyond Plan.
3. Recommending course and credit requirements which satisfy the state Board of education requirements and recognize the expectations of the citizens of the District.
4. Determining which courses satisfy particular subject area requirements and whether a particular course may satisfy more than one subject area requirement including a process for determining the credits the District will recognize for courses taken through another program recognized by the state (another public school District, an approved private school) or those courses taken by students moving into the state from another state or country. Decisions regarding the recognition of credits earned before enrolling in the District will be based on the professional judgment of the high school principal or designee based on an evaluation of the student's former program and demonstrated knowledge and skills in the discipline for which credit is sought. The decision of the principal may be appealed to the Superintendent within fifteen school days.
5. Making graduation requirements available in writing to students, parents and members of the public.
6. Providing for a waiver of graduation requirements for an individual student when permitted;
7. Granting credit for learning experiences conducted away from school, including National Guard high school career training.
8. Granting credit for correspondence, vocational-technical institutes and/or college courses for college or university course work the District has agreed to accept for high school credit, state law requires that the District award one high school credit for every five quarter hour credit or three semester hour credit successfully earned through a college or university, except for community college high school completion programs where the District awards the diploma; Tenth and eleventh grade students and their

- parents shall be notified annually of the Running Start Program.
9. Granting credit for work experience.
  10. Granting credit based upon competence testing, in lieu of enrollment.
  11. Granting credit for high school courses completed before a student attended high school, to the extent that the course work exceeded the requirements for seventh or eighth grade.
  12. Counseling of students to know what is expected of them for completion of their schooling.
  13. Preparing a list of all graduating students for the information of the Board and release to the public.
  14. Preparing suitable diplomas and final transcripts for graduating seniors.
  15. Planning and executing graduation ceremonies.
  16. Developing student learning plans for students who are not successful on one or more components of the High School Proficiency Exam (HSPE).

In the event minimum test requirements are adopted by the Board, a student who possesses a disability shall satisfy those competency requirements which are incorporated into the Individual Education Plan (IEP). Satisfactory completion of the objectives incorporated into the IEP shall serve as the basis for determining completion of a course.

A student shall be issued a diploma after completing the District's requirements for graduation. In lieu of the certificate of academic achievement, special education students may earn a certificate of individual achievement. A student shall also be advised that he/she may receive a final transcript.

However, a student's diploma or transcript may be withheld until the student pays for any school property that has been lost or willfully damaged. Upon payment for damages, or the equivalency through voluntary work, the diploma or transcript will be released. When the damages or fines do not exceed \$100, the student or his/her parents shall have the right to an appeal using the same process as used for short-term suspension as defined in Policy 3241, Classroom Management, Corrective Actions or Punishments. When damages are in excess of \$100, the appeal process for long term suspension as defined in Policy 3241, Classroom Management, Corrective Actions or Punishments shall apply.

Graduation requirements in effect when a student first enrolls in high school shall be in effect until that student graduates unless such period is in excess of ten years.

In the event that other forms of corrective actions are imposed for violations of school rules, the student may be denied participation in graduation ceremonies. Such exclusion shall be regarded as a school suspension. In such instances, the diploma will be granted.

**Cross References:**

Board Policy 3110 Qualifications of Attendance and Placement  
Board Policy 3241 Classroom Management, Corrective Actions or Punishment Board  
Policy 3520 Student Fees, Fines and Charges

**Legal References**

RCW 28A.230.090 High school graduation requirements or equivalencies — Reevaluation and report by state Board of education — Credit for courses taken before attending high school — Postsecondary credit equivalencies

RCW 28A.230.120 High school diplomas — Issuance — Option to receive final transcripts — Notice

RCW 28A.600.300-400 High school students' options

RCW 28A.635.060 Defacing or injuring school property — Liability of parent or guardian — Withholding grades, diploma, or transcripts — Suspension and restitution — Voluntary work program as alternative — Rights protected

WAC 392-410 Courses of studies and equivalencies Chapter

180-51 WAC High school graduation requirements

WAC 392-34 Secondary

WAC 392-121-182 Alternative Learning Experience

Chapter 392-169 WAC Special service programs — running start program

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